

## VOLUNTEER RECOGNITION

This program is designed to provide recognition and awards to VFW members who volunteer their time in service through outside organizations. Recognition is in the form of certificates and/or lapel pins which are given to volunteers who have completed the number of hours prescribed for those awards.

The individual in charge of a local community service organization such as a school, youth group, a food pantry or a shelter must sign the validation form for the VFW or non-member VFW volunteer.

Special Note: For hospital volunteers, use the VFW National Hospital Volunteer Recognition Program. Contact your Department Hospital Chairman for more information.

The VFW Programs Department will provide the appropriate award for presentation to the volunteer upon receipt of a completed request form properly signed by the coordinator for the community service program, VFW Post Commander and the VFW Department Adjutant. The completed, signed forms (see next page) must be submitted to the following:

VFW Programs (VFW National Headquarters)  
406 West 34th Street  
Kansas City, MO 64111  
Fax: 816.968.2779  
E-mail: <mailto:tbeauchamp@vfw.org>  
Phone: 816.756.3390 ext. 6287

Awards are provided as follows:

1. 100 hours certificate
2. 150 hours lapel pin
3. 300 hours lapel pin
4. 500 hours lapel pin and certificate
5. 1,000 hours lapel pin
6. 2,000 hours lapel pin and certificate
7. 3,000 hours lapel pin
8. 4,000 hours lapel pin
9. 5,000 hours lapel pin and certificate
10. 6,000 hours lapel pin
11. 8,000 hours lapel pin
12. 9,000 hours lapel pin
13. 10,000 hours lapel pin and certificate
14. 12,500 hours lapel pin
15. 15,000 hours certificate
16. 17,500 hours certificate
17. 20,000 hours lapel pin and certificate
18. 30,000 hours certificate
19. 35,000 hours certificate
20. 50,000 hours lapel pin and certificate

The award pin includes the Cross of Malta, the words "Community Service and VFW Volunteer" and the accumulated volunteer hours. The certificate will recognize the volunteer for attaining the appropriate cumulative hour level.

### **Eligibility**

To be eligible for this recognition, an individual must be a VFW member in good standing performing volunteer service for a community service organization. Such volunteer service must be given under the representation of the Veterans of Foreign Wars. Volunteer service rendered under sponsorship of any other organization is not recognized for this purpose. Some examples of volunteer work benefitting nonmembers are: coaching youth, working at a food pantry, conducting flag presentations in front of schools or youth groups and supporting funeral homes and cemeteries by providing honor guard details for non-member veterans.

### One-of-a-kind

Only one award of a kind will be furnished to each volunteer. For instance, a volunteer who has served 450 hours is not eligible to receive three 150-hour pins.

### Non-Member Awards

Non-members volunteering under the sponsorship of the VFW may be issued a certificate once a year for the number of hours served. The form and procedure for that award is the same.

# VOLUNTEER AWARD REQUEST FORM

This form certifies that the following is entitled to a VFW National Community Service Volunteer Award for service as a VFW representative. A pin will be issued for his/her volunteer work with a community volunteer service organization. (For Hospital volunteer recognition awards please contact your Department Hospital Chairman.)

VOLUNTEER'S NAME: \_\_\_\_\_

POST # \_\_\_\_\_ Hours Served: \_\_\_\_\_ VFW/Aux. Membership No. \_\_\_\_\_

Award Issued: (National Use Only) \_\_\_\_\_

Awards for 1,000 hours or more may be the accumulation of volunteer service hours from up to three community service organizations.

Community Service Organization \_\_\_\_\_ Phone # \_\_\_\_\_

Signed by: \_\_\_\_\_ Date \_\_\_\_\_

For 1,000 or more hours, add two additional organizations below.

Community Service Organization \_\_\_\_\_ Phone # \_\_\_\_\_

Signed by: \_\_\_\_\_ Date \_\_\_\_\_

Community Service Organization \_\_\_\_\_ Phone # \_\_\_\_\_

Signed by: \_\_\_\_\_ Date \_\_\_\_\_

Post Commander's Signature \_\_\_\_\_ Date \_\_\_\_\_

Department Adjutant's Signature \_\_\_\_\_ Date \_\_\_\_\_

MAIL AWARD TO:

Post Commander's name: \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Telephone # \_\_\_\_\_ (Required for delivery)

**Department Adjutant, please forward or fax to: Tammy Beauchamp, Programs Department, VFW National Headquarters, Suite 902, 406 W. 34th Street, Kansas City, MO 64111 - Fax: 816.968.1149**